

THE ALVECHURCH GRAMMAR SCHOOL
ENDOWMENT FUND
Known as Alvechurch Educational Trust

Founded 1749

Registered Charity Number: 527440

GRANT APPLICATION FORM



All applicants to complete Section 1

- Individual Applicants should then complete Section 2
- Applicants representing organisations should then complete Section 3

Applicants please note that whether or not you are awarded a grant by the Trustees will depend upon the information you have provided. Failure to fully complete the application form or to provide sufficient information may well affect the Trustees' decision.

Please return the completed application form to:

Sue Moxon

20 Willowbrook Road Alvechurch B48 7PZ

Tel: 07867 387267

If you have any queries regarding the application then please contact the above

on : enquiries@alvechurchgst.org.uk

Website : www.alvechurchgst.org.uk

PLEASE NOTE TRUSTEES MEET THREE TIMES A YEAR

APPLICATION DEADLINES ARE:
1ST JANUARY, 1ST MAY & 1ST SEPTEMBER

THE REGULATIONS GOVERNING THE AWARD OF A GRANT

Under the revised Scheme set by the Charity Commissioners in 1994 the Trustees of the Endowment Fund are permitted to award grants to individuals or other voluntary charitable organisations under the following regulations:

- (a) The Trustees are only empowered to award grants to individuals or voluntary charitable organisations who reside or attend an educational establishment within Alvechurch, Hopwood, Rowney Green, Bordesley and Barnt Green.
- (b) They are able to award a grant to an individual that will enable them to obtain special benefits of any kind which is not normally provided by the local education authority. This can also apply to such instances where the benefits concerned are not normally included within the budget of a local school. In these circumstances the Trustees of the Fund, and the Governor or the Head Teacher of the school concerned must agree the benefits concerned.
- (c) To award a grant to an individual who is under the age of 25 years which will enable them to continue their education. **All applicants must be resident or have a parent(s) residing within the area outlined in section (a) or attend an educational establishment within the area. Applicants must be able to demonstrate that they are in need of financial assistance.**

In these circumstances the Trustees are empowered to offer grants in the form of scholarships, exhibitions, bursaries, or maintenance allowances. They may also offer financial assistance for the purchase of such items as outfits, clothing, tool instruments or books to undertake travel which will enable the applicant to complete their studies.

- (d) To award a grant to any voluntary charitable organisation within the area outlined in section (a), which includes the promotion of the education or the improvement of the conditions of life for persons under the age of 25 years who are in need of financial assistance. The Trustees are also empowered to award a grant to a voluntary charitable organisation that is concerned with the physical, mental and moral capacities of young persons under the age of 25 years.

At all times the Trustees have the power to make the rules awarding grants and to determine the eligibility of applicants.

SECTION 1

To be completed by all applicants

Full name of applicant:.....

Contact details:

.....

..... Postcode :

Contact telephone number / e-mail address
.....

Please state in which capacity you are making an application i.e. as an individual, parent/guardian or as a chairperson etc:

:

SECTION 2

To be completed by individual applicants only

Name of young person.....

Date of birth: Age:

PURPOSE FOR WHICH GRANT IS REQUESTED:

Please state what the grant will be used for. Include as many details as possible. E.g. the course the student will be studying and the institution which the student will attend. Include details of the items to be purchased or costs to be covered. E.g. IT equipment, travel costs or living expenses.

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Please complete the following Education Record showing current and planned institutions:

Name of Institution	Dates		Academic Achievement
	From	To	

PARENTAL DETAILS:

	PARENT/GUARDIAN 1	PARENT/GUARDIAN 2
Name		
Address		
Occupations		
Employers Name & Address OR Name & address of Business or Trade of Parents or Legal Guardians		

OTHER DEPENDENT CHILDREN:

	NAME	DATE OF BIRTH	SCHOOL OR INSTITUTION NOW ATTENDING IF ANY
Please list the names & ages of all dependent children including the child or children in respect of whom this application is made.			

OTHER GRANT AID:

Please state the amount of any Grant being made by any Authority to or in respect of the student:

.....

STUDENT PERSONAL INCOME:

Please state the amount of any personal income, if any, received by the student not included in the income sheet as set out in page 5.

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SPECIAL CIRCUMSTANCES

If parents or guardians desire to bring to the notice of the Trustees any special circumstances affecting this application, please detail below or on an attached sheet:

.....

HOW DID YOU LEARN ABOUT THE GRAMMAR SCHOOL TRUST

Parish Council Social Media Village Magazine Friend Other

FINANCIAL STATEMENT:

Please state against items 2 – 9 what your gross income was for the year that ended on March 31st last. For ITEM 1 this applies to self-employed persons only and you should use the most recent date on which your business accounting year ended. Make NO deductions for income tax, superannuation contributions, mortgage payments, HP commitments, credit cards etc.

IN EVERY CASE GIVE THE ANNUAL FIGURES (not weekly / monthly)

Please complete every line. If there is no income write NONE.		PARENT/GUARDIAN 1	PARENT/GUARDIAN 2
1	Salary and/or profits or share of profits for most recent accounting year. SELF EMPLOYED ONLY		
2	Salary or Wages		
3	Pensions (Widows, Services, State Retirement, Former Employer etc)		
4	Maintenance (Whether voluntary or by court order)		
5	Child Benefit		
6	Any other income from property, interest etc.		
SUB TOTAL			
COMBINED TOTAL			

DECLARATION TO BE SIGNED BY BOTH PARENTS OR GUARDIANS:

If either parent is deceased, the facts should be stated. In the event of either parent working or serving abroad, the signature of one parent may be accepted. I/WE declare that the particulars given are correct and include a complete statement of MY/OUR total income from all sources. I/WE understand that under the terms of the scheme of the foundation, the Trustees are obliged to consider whether an applicant is in need of financial assistance and that the Trustees may ask for FURTHER EVIDENCE (e.g. Income Tax P60, certified accounts etc) and I/WE agree to provide these if so required by the Trustees.

SIGNATURE

SIGNATURE.....

Address

Address

.....

.....

Date:

Date.....

SECTION 3

To be completed by Charitable based organisations

Full name of Organisation:

Charity Registration Number:

What are the stated aims of the organisation:
.....

Please describe who are the benefices:
.....

Please describe how the organisation is funded:
.....

Please enclose a copy of the last year's Accounts:

.....
.....

Please give details of where the organisation is based:
.....

Please state for what purposes a grant is required. Please provide as much information as possible, any additional information may be provide on separate sheets:

.....
.....

Has your organisation applied for funding for this project from any other sources, if so please give details:

.....

Please indicate how much additional funding you are seeking from the Alvechurch Fund:

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Declaration:

I declare this information given above to be to my knowledge correct.

Signed: Position:

Date: